

Guidelines for the submission of the thesis

I. Dissertation Record in the ADF: The student, after completing the basic information about the dissertation and approving the statement in the Thesis Archive (ADF), enters the prepared dissertation into the system according to the student's instructions:

- (a) one copy of the thesis in PDF (convertible) format;
- b) a second in the form of an editable file with any attachments placed in a zip archive (in zip format), including a scan of the Diploma Card (in PDF format).

From 01 October 2022, the student shall not submit a printed copy of the written thesis to the Dean's Office.

II. The thesis should include:

- 1. a title page with its necessary elements;
- 2. a one-page abstract in a modern foreign language (including the thesis title);
- 3. purpose and scope of the thesis
- 4. a review of the literature on the topic of the thesis;
- 5. definition of the methodology of the work (achievement of the aim) ;
- 6. solution of the task (calculations, research results, analysis);
- 7. specific and generalized conclusions (summary).

III. Diploma issue:

I variant (obligatory for all graduates, free of charge) - In accordance with the Order No. 100/2022 of the Rector of the Białystok University of Technology of 28 October 2022 on establishing the principles and method of drawing up first-cycle, second-cycle diplomas and diploma supplements.

- a) a diploma of graduation plus two copies thereof in the Polish language;
- b) a diploma supplement plus two copies thereof in the Polish language.

Second variant (at the student's request, free of charge) submitted to the Dean's Office before taking the diploma examination:

- (c) diploma plus one copy of it in Polish and one copy of the diploma in English;
- d) a diploma supplement plus one copy of it in Polish and one copy of the diploma in English.

It is also possible to apply for additional, chargeable (PLN 20 per copy) copies of the diploma in a foreign language. Proof of payment for the additional documents must be enclosed with the application.

Account to pay for additional copies/duplicates of the diploma: Białystok University of Technology 45A Wiejska Street 30 1240 1154 1111 0000 2148 7604 (title: diploma fee, student's name).

In order to include additional achievements in the diploma supplement, an application should be submitted to the Vice-Dean for Student Affairs and Education together with the original attachments, which are attached to the application and written in the application form (if an English version is requested, the achievements should be translated). Additional achievements should be related to the discipline to which the studied major is assigned.

The design/graphical part of the thesis should be submitted to the Dean's Office after the thesis defence.

IV. Attachments to the thesis:

1. the Thesis Archive (APD) website: https://apd.uci.pb.edu.pl/?_s=1
2. student instructions: <https://docs.uci.pb.edu.pl/apd/apdstudent.html>
- 3) Title page (downloadable attachment);
4. diploma card (download attachment);
5. diploma application (variant II - download attachment);
6. label (download attachment). Attention applies to the diploma and supplement in the English version!!!

In the copy of the diploma in the English version, the graduation result and the professional title are in the original wording, i.e. very good and magister inżynier architekt, in accordance with Annex No. 1 to the Order No. 100/2022. Rector of PB. In the copy of the supplement in the English version, the graduation result is in the original wording i.e. very good, in accordance with Appendix No. 6 to Order No. 100/2022.